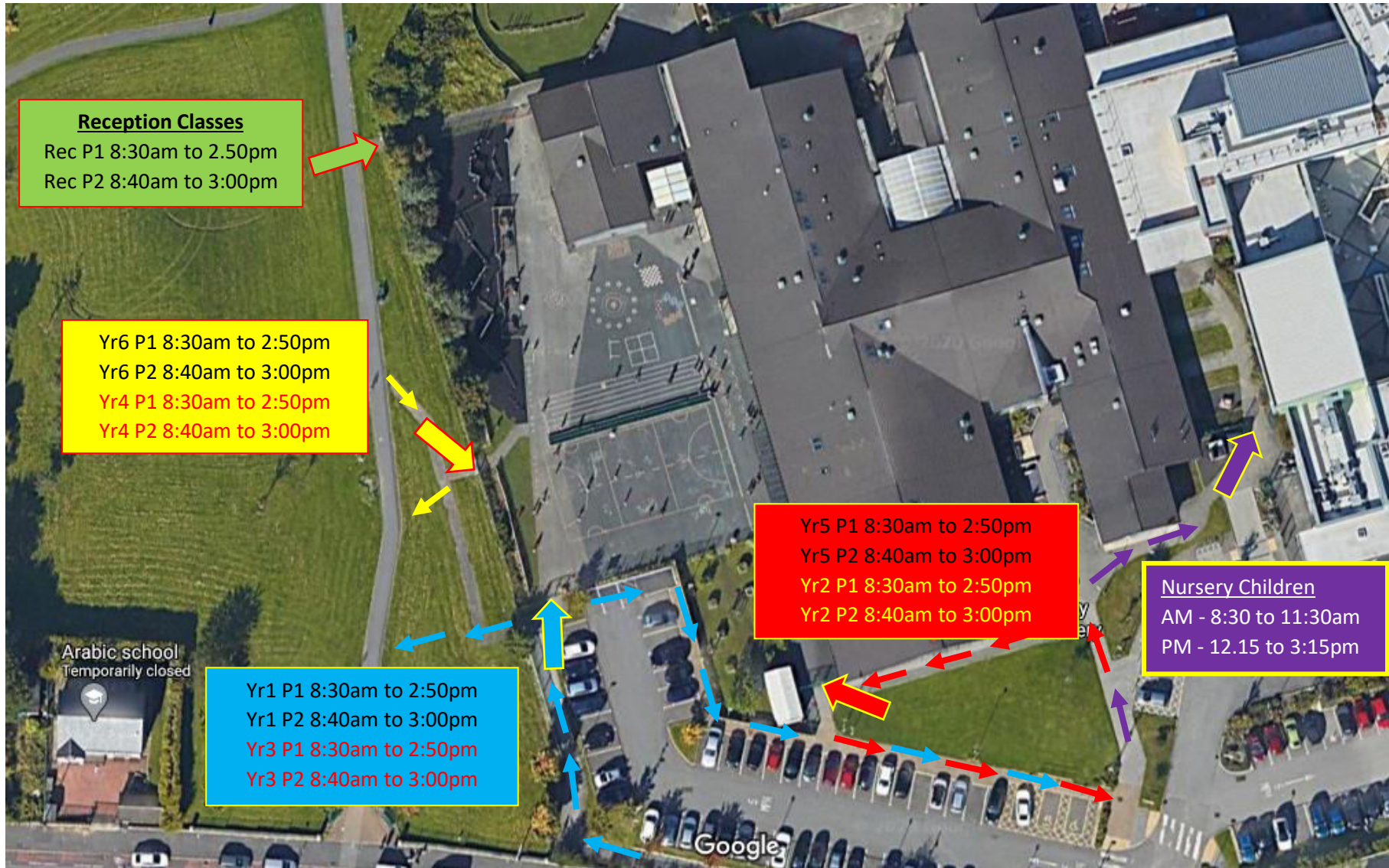


**Lapage Primary School – Opening and Closing Procedures – January 2021**



***Please note that in the interest of everyone's safety, children must arrive at the specified time. It is vital that children and parents follow the time guides given so that everyone is able to start and end the school day safely.***

***Please check which gate your child will need to use at the beginning and end of their school day and arrive promptly.***

**Prepare yourself and your child appropriately for the weather. Umbrellas and waterproof coats will almost certainly be helpful at some point due to the changeable nature of British weather.**



**Entry Procedure (drop off)**

- 1) Parents and children are asked to line up outside the allocated school entrance prior to the given start time ensuring they follow the 2m social distancing guidelines.
- 2) In order to ensure everyone's safety parents will not be permitted onto the school playground.
- 3) Once parents have dropped off their child they will follow the one way system to avoid contact with others.
- 4) Teachers and school staff will be available to guide and support parents and children on the new procedures.

**Exit Procedure (pick up)**

- 1) Parents are asked to line up outside the allocated school entrance prior to the given start time ensuring they follow the 2m social distancing guidelines.
- 2) In order to ensure everyone's safety parents will not be permitted onto the school playground.
- 3) Children will line up at the gate on the school playground and called forward to meet their parent in turn at the school gate.
- 4) Once parents have collected their child they will follow the one way system to avoid contact with others.
- 5) Teachers and school staff will be available to guide and support parents and children on the new procedures.

We are really looking forward to everyone returning to school and recognise that the changes put in place will cause some inconvenience to us all. However, the systems we have put in place are to protect the children, parents, families and teachers in our Lapage community. Thank you.